



GPA BOARD PRESIDENT POSITION DESCRIPTION

Purpose/Objective: The GPA Board President keeps the National organization focused on the setting and maintaining its goals. The President oversees officers, committees and the National Office staff and fosters teamwork and recognition for member and organizational successes.

Qualifications: The GPA Board President of the Grant Professionals Association (GPA) must be a member of the GPA Board. The GPA Board President is elected for a one year term (January-December) by his/her fellow board members at the board meeting held in conjunction with the annual meeting in the fall of each year.

Time Commitment: The GPA Board President expected time commitment is five hours per month for a one-year commitment. The GPA Board President will be reimbursed of expenses incurred in performing his/her regular duties within a reasonable limit as determined by the Board.

Responsibilities include:

1. Supervise the affairs of the Association and the activities of the Officers and Chief Executive Officer, subject to the control of the Board.
2. Perform all duties incident to the office of President and any other duties required by law, by the Articles of Incorporation, the Association Bylaws, or prescribed by the Board.
3. Serve as the Chair and preside over all meetings of the Board and at the annual membership meeting.
4. Serve as the Chair and preside over all meetings of the Executive Committee.
5. Execute any deeds, mortgages, bonds, contracts, checks, or other instruments authorized by the Board, except as otherwise expressly provided by law, by the Article of Incorporation, or by the Association Bylaws .
6. Serve as the Board Liaison to at least one other Association Committee

Measure of Success: Completion of goals set forth by the themselves, the Board and the GPA National office staff; problems have been handled in a timely manner; meetings are held as scheduled; committees are active; available to other officers, National Office staff and other GPA members.

Benefits: Plays a key role in the future of GPA; opportunity to network on different levels; gain beneficial experience for job; be a mentor to new members.